



VCU

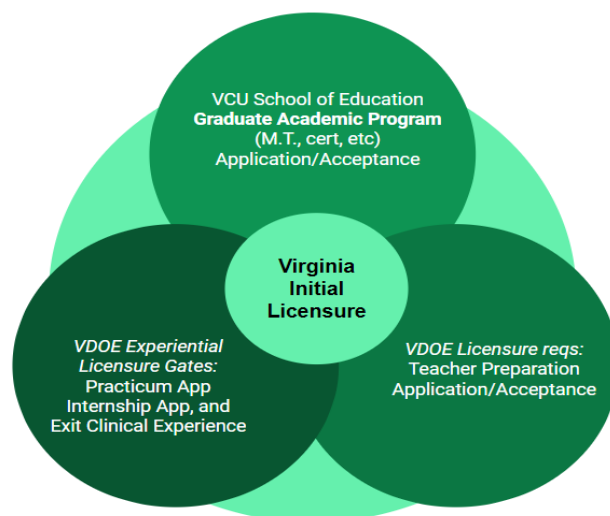
School of Education

Master of Teaching and Teacher Preparation Application Resource

Thank you for your interest in teaching, passion for education, and enriching the minds of the next generation. This checklist serves as a resource for students applying to initial licensure graduate programs in the VCU School of Education.

Important Admission Deadlines

Semester	Teacher Preparation Application	M.T. Grad Application
Fall	April 1st	February 1st
Spring	October 15th	October 1st
Summer	<i>No Summer Admit</i>	February 1st



Applying to the M.T. and Teacher Prep

In order to be fully licensed through our Masters of Teaching, [VDOE approved initial licensure](#) program, students must apply for **BOTH** the [Masters of Teaching \(M.T.\) graduate degree program](#) and a **separate** [Teacher Preparation application](#). The M.T. program and Teacher preparation **are integrated**, meaning that your M.T. program is built to meet the Teacher Preparation requirements for full initial licensure in Virginia.

M.T. Timeline suggestions

Students can start applying to their M.T. program up to a year in advance. See deadlines above to set your plan. If you are a **current VCU student**, you can apply to Teacher Prep before you apply for your M.T. program. **Students outside of VCU** must apply to the M.T. and be accepted in order to apply to Teacher Preparation.

Things to prepare for your **Master of Teaching** application:

- Received or pursuing a bachelor’s degree with a major matching the degree concentration
- Statement of intent- [see Application Support resources on](#) our website for tips
- 3 letters of recommendation (*one academic, one professional and third either academic or professional*)
- Official transcripts from all previous academic institutions (*VCU student transcripts will be automatically pulled into your application file*)
- Checked prerequisite requirements for your future M.T. concentration (see website for [concentration specific resources](#))
- Submission of [online graduate application](#)

Helpful links for the Graduate Admissions process

- [Graduate Application support](#) (help with your references, statement of intent, transcript questions and more!)
- Get to know VCU School of Education- Check out our [YouTube](#) channel to see SOE in action and learn more about how to [fund your next steps](#)
- Review the SOE [Financial Aid page](#) for Teaching Specific support
- Learn more about our [Minority Educator Recruitment and Retention Center](#) (MERREC) and the financial support and professional development opportunities
- Review the prerequisites for your specific teaching area on the individual concentration pages ([English](#), [History/Social Studies](#), [Math and Sciences](#))

*Note: If you are applying for the [RTR Residency program](#), please apply to that program **first**.*

Teacher Preparation Timeline suggestions

Your current academic year standing (freshman, senior, graduated from your undergraduate program, VCU vs other institution graduate), will determine if you apply to teacher preparation and your M.T. program concentration **at the same time** or if you **apply for teacher preparation or the M.T. first**. The more you can do in advance, the better. If you graduate from an accredited institution outside of VCU, you will apply for teacher preparation **after** you have been accepted into the M.T. program and you have been **given your VCU ID number**. We will work with you on the deadlines based on when you are offered admissions.

Things to prepare for your **teacher preparation** application:

- Completed 60 or more college level credits- *Semester completed:* _____
- 3.0 GPA (2.8 for secondary)- cumulative OR last 60 credits
- [EDUS 301](#)- Human Development and Learning @ VCU or equivalent: *Semester completed:* _____
- [Virginia Communication Literacy Assessment](#) (VCLA): *Date completed:* _____
- [Online Teacher Prep application](#): *Date submitted:* _____
- Descriptive statement (*shortened version of your [statement of intent](#)*)
- Other certification/transcript requirements as outlined in the online application (U.S. issued social security number, criminal conviction information, etc)

Your Path To Licensure “Gate” Information

The School of Education has adopted a Gate system for our initial licensure programs to highlight the major transition points for the Educator Preparation Program (EPP) matriculation. There are five gates as checkpoints to ensure candidate success and program completion. Not all gates apply to all programs. Based on the candidate’s degree goals and origin of undergraduate degree, candidates may complete some gates simultaneously or in a different order than stated here.

Gate 1: [Teacher Preparation Admission](#)**

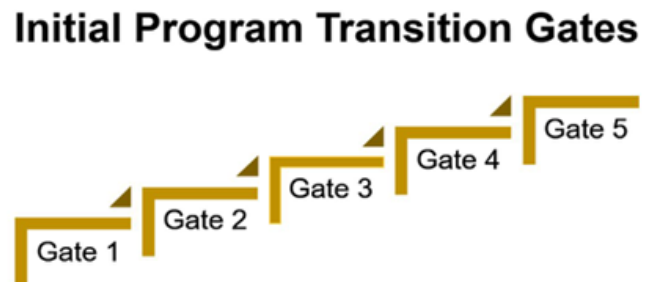
Gate 2: [Practicum Admission](#)

Gate 3: [Graduate School Admission](#)**

Gate 4: [Internship/Externship Admission](#)

Gate 5: [Exit Clinical Experience and Program](#)

***Note that this applies to students entering our programs from VCU. Students from all other institutions will complete the Graduate School M.T. Application first, and then will work with our licensure team to apply to Teacher Preparation once you have a VCU student ID.*



For questions about this process, please email soeinfo@vcu.edu as you plan for your next academic steps.

Common FAQ’s

Q: What if I am past the deadline to apply for the M.T., do I have to wait a whole semester?!

A: We accept M.T. applications after the deadline on a case-by-case basis. Please email soeinfo@vcu.edu if you are worried about meeting the current deadline for applications.

Q: How can I figure out what program aligns with the licensure area that I want?

A: We know it can be confusing as we have new undergraduate programs as well as some programs are still only at the graduate level. Please review the “[Future Teacher Program Map Resources](#)” aligned with your teaching area to see all the different pathways to licensure that fit your future career goals.

Q: How can I make sure I am on the right track for the prerequisite academic requirements? **A:** Feel free to submit a [transcript review request form](#) and email soeinfo@vcu.edu if you have questions. Each concentration also has a prerequisite resource PDF on the main page of each concentration.